

ASHRAE WINDSOR CHAPTER 141
Board of Governors / Executive Meeting Minutes
April 4, 2016, 5:30 p.m., Jasel Engineering Limited

Attendees

Name	Affiliation	Name	Affiliation
Andy Hrutka	President	Danny Castellan	BOG
Paul Greff	Pres-Elect, Secretary	Dr Ting	U of W Student Activities
Nathan Cook	Treasurer, Webmaster	Adam Meeker	YEA Chair
James Smith	Research Pro. Co-Chair, BOG	Patrick Castellucci	Membership Promotion

Old business

- Let's discuss the idea of taking on 2 year terms for specific roles on the board.
 - 2 year terms for the next years Executive was agreed to be the best route by all present.
- Andy to follow up on Audit update from last year.
- Students
 - Jamie presented to undergrads
 - YEA and student night – hockey game in February – Adam to review ticket options
 - This hockey game did not happen
- February meeting will be hosted at Lilly Kaz., March – Bill to confirm with D.L.. Need to find a location. April – need to book with Beach Grove, May location to be determined. Possible Caboto Club Pizza night.
- President's Night requires a speaker – any ideas?
- Website – www.windsorashrae.com is now up and running. Looks great. Take a look. Nathan and Paul receiving training next Monday to edit and modify.
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New business

- Financials – look OK. Approx \$9700.00. Audit update from past year. Andy to follow up if this was completed.
- March Meeting – Great speaker, well attended. Made approx. \$370.00 after all expenses. We had a guest from Livonia Michigan attend. Also had two U of W students attend. Our regional ARC was in attendance. Thanks to Ibrahim for attending.
- Science Fair – 4 attended and presented awards. We owe a cheque for \$300.00. Adam to request picture from Bill for the Newsletter.
- YEA-
 - Adam to confirm Audrey's visit. No answer from Glos in regards to visiting there office.
- CTTC
 - Webcast scheduled April 21 2016 1-4pm. Will be hosted at the Vollmer Office Training Room on Sandwich Street with refreshments provided by Bill Davies.
- Membership Promotion – Estimates approx. 7 new members this year. Our goal was to get 1 new member this year. Great job. Patrick to send names of new members to Adam for inclusion in the Newsletter.
- Research Promotion – James spoke on behalf of this committee – very close to reaching the goal! Well done.
- No other committee chairs attended meeting. Please have updates on yearly progress for all meetings. What has been done thus far, what is in the works for the rest of the year, and what you need help with?
- President's Night – moving to April 27th as the venue had double booked. This allows us to promote and find speaker. Dan C to email Jeff Scott and request being the Presenter. CTTC Regional chair will be attending our April meeting.
- Paul requests people call the past presidents and other members to promote the event. Cost per person will be about \$50 for the steak dinner. Will also be looking to get table tops. \$200.00
- Paul will be attending the CRC planning meeting this coming weekend in Montreal.
- Student Night in May – Paul to contact Caboto Club to set up a Pizza Night. Students are \$10.00. 8 presenters from the University will be attending for whom the chapter will pay for meals.

Minutes submitted by: Paul Greff, January 12 ,2016

- BOG members requested the upcoming members in the chapter to get really consider getting involved in the chapter and consider what role they would hope to have next year. Paul will be the President but at this time, we do not have anyone committed as the Pres-Elect. Any interest or discussion, please feel free to approach Paul or our BOG members.

Next Meeting tentatively scheduled for May 2, 2016 at 5:30 p.m.