

**ASHRAE WINDSOR CHAPTER 141**  
**Board of Governors / Executive Meeting Minutes**  
*November 2, 2015, 5:30 p.m., Jasel Engineering Limited*

**Attendees**

<b>Name</b>	<b>Affiliation</b>	<b>Name</b>	<b>Affiliation</b>
Andy Hrutka	President	Bill Davies	CTTC, RP Co
Paul Greff	Pres-Elect, Secretary	Patrick Castellucci	Membership Promotion Chair
Nathan Cook	Treasurer	Adam Meeker	YEA Chair
James Smith	Research Pro. Co-Chair, BOG	Gord Snell	Historian

**Old business**

- Website - BOG attendee's voted in October to support the website build cost. Nathan Cook to contact supplier
- Chapter Meetings -Paul posted tentative schedule within Ashrae.org through your account sign-in. Please view to stay up to date.
- RVC visits - likely get CTTC RVC Chris Fudge to come down for November meeting.
  - Chris unable to attend in November. Look to schedule in new year.
- At the CRC, 4 RVC's have shown interest in visiting Windsor this year. Let's take advantage and invite them.
  - YEA, RP, and CTTC are at this expected to make a visit but we need to schedule.
- Research Promotion - Results from other chapters prove that getting on this early will show results. Last year we met about 70% of our goal. Our goal this year is approx. \$6500. That will not be easy so let's start on the right foot. Let's ask each other for help. Nobody needs to work alone.
  - Nothing has been done to date. Let's begin this process early as discussed so we can have people commit early.
- Full Circle - for the Executive only - Pres, Pres-Elec, Treasurer and Secretary, as well as RP chair. Due to Society November 15th.
- Let's discuss the idea of taking on 2 year terms for specific roles on the board.
  - This topic came up again this month. Let's discuss further. Perhaps worth voting at December BOG meeting to increase the positional terms to two years.
- 

**New business**

- October DL spoke well, very good presentation. Some Receipt's and payments being sorted out between Andy and Bill.
- November Meeting - scheduled for Nov. 19th - Hiram Walker's, followed by Vito's. Paul and Dena to forward info for Newsletter.
- December Social meeting scheduled for December 15th at Wineology in Walkerville. \$27 cost includes gratuity and tax for a fun night. Bring spouses for a deal. \$35 each or \$70 for Member plus 1 guest. This is not a sit down dinner affair. Info to follow in future Newsletter.
- January meeting - to be determined - possible Netzero, IAQA,
- February meeting - possible Eng Air carbon regen presentation.
- Adam Meeker has volunteered to manage the Newsletter. Seasoned BOG members to provide helpful insight. Thank you Adam for volunteering to take on this much needed responsibility.
- Possible Table Top displays at next meeting. Andy to contact Michael Kaw. Possible Dave Faris as well. \$200 Table Top fee.
- Those who may have a email mailing list, please forward to Adam and Paul to use towards updating new list for Newsletter and Meeting invitations
- BOG voted in favour to purchase new chapter banner. Paul to order new banner. All present were in favour.