

ASHRAE WINDSOR CHAPTER 141
Board of Governors / Executive Meeting Minutes
August 31, 2015, 5:30 p.m., Jasel Engineering Limited

Attendees

Name	Affiliation	Name	Affiliation
Andy Hrutka	President	Dena Barrette	GGAC
Paul Greff	Pres-Elect, Secretary	Patrick Castellucci	Membership Promotion Chair
Nathan Cook	Treasurer	Adam Meeker	YEA Chair
James Smith	Research Pro. Co-Chair, BOG		

Old business

- CTTC Committee Meeting took place with CTTC Rep, Andy Hrutka, and Paul Greff - discussed ideas for upcoming year
- DL has been contacted for October 20th, arrangements being made thanks to Bill Davies / Ongoing
- Website - needs to be updated - Paul will get passcodes from Ashrae Society. Tom Pollard from London has offered help. Nathan Advised his contact can post a new website for approx. \$1000 or \$1200. Paul going to get additional quotes. Paul going to discuss with Tom the level of help he can provide and what is required.
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New business

- Newsletter - Dan Castellan will be taking on this responsibility. This will hopefully be transferred to the Website once up and running.
- Chapter Meetings -Paul posted tentative schedule within Ashrae.org through your account sign-in. Please view to stay up to date.
- RVC visits - likely get CTTC RVC Chris Fudge to come down for November meeting. Let's finalize this meeting and discuss with Chris. Need to have agenda for Chris to make the most of his visit. Same for any other visiting RVC's.
- At the CRC, 4 RVC's have shown interest in visiting Windsor this year. Let's take advantage and invite them. YEA and Student Activities are two that would be great at getting more involved. Let's talk and plan with the RVC's and try to keep them involved. They can help.
- Research Promotion - Results from other chapters prove that getting on this early will show results. Last year we met about 70% of our goal. Our goal this year is approx. \$6500. That will not be easy so let's start on the right foot. Let's ask each other for help. Nobody needs to work alone.
- Golf Tournament - Paul has accepted to help with the Golf Tournament this year, being held at Sutton Creek, Monday September 28th. Let's get help for prizes. James - please provide a list of contacts. Discussed the idea of Corporate Sponsors, \$700, includes 4some and hole sponsor. Great suggestion from Patrick.
- Full Circle - for the Executive only - Pres, Pres-Elec, Treasurer and Secretary
- Let's discuss the idea of taking on 2 year terms for specific roles on the board.